

GENERAL CASE MAINTENANCE SCREENS

GENERAL CASE MAINTENANCE SCREENSCONTENTS

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Pages 1 through 9 are reserved.

GENERAL CASE MAINTENANCE SCREENS

SCREEN: BALANCE BY ACCOUNT TYPE (BALANCE)

Purpose: To display balances by account type. This is a view-only screen.

```

D479H#05          IOWA COLLECTION AND REPORTING SYSTEM          DATE: 02/21/91
                   BALANCE BY ACCOUNT TYPE                      TIME: 11:05:34

CASE NUMBER...:    PAYOR NAME:
                   PAYEE NAME:

ACCT      AMT      PAID ON      COUPON      INT      INT      INT
TYPE      DUE      PAYHIST      BALANCE      DUE      PAID      BALANCE

PF7=PAGE BACK,
PF8=PAGE FORWARD, PF5=INQUIRY
NEXT SCREEN:      NOTES:
ENTER CASE NUMBER.

```

Procedure: Select the BALANCE BY ACCOUNT TYPE screen from the ICAR Main Menu Page 3, or tab to any NEXT SCREEN prompt, type **BALANCE**, and press **ENTER**.

Use: Type the CASE NUMBER and press PF5.

Press PF8 to page forward and PF7 to page backward.

Field:

Description:

PAYOR NAME

Payor's name in first-middle-last-suffix format.

PAYEE NAME

Payee's name in first-middle-last-suffix format.

ACCT TYPE

See Frequently Used Codes in XIV-D.

AMT DUE

Total amount due.

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PAID ON PAYHIST	Amount by account type; from pay history.
COUPON BALANCE	Amount of unpaid coupons by account type.
INT DUE	Not used.
INT PAID	Not used.
INT BAL	Not used.
TOTAL	Total amount due for all account types displayed for the case. This line is not displayed unless there are coupon balances due.

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Pages 12 through 52 are reserved.

GENERAL CASE MAINTENANCE SCREENS**SCREEN: BLOOD TEST PERCENTAGE PAID (FBLDPCT)****Purpose:** To track blood test fees paid by federal and state contributions.

D479HR05		IOWA COLLECTION AND REPORTING SYSTEM		DATE: 07/01/91	
		BLOOD TEST PERCENTAGE PAID		TIME: 13:27:06	
SEL	FROM DATE	TO DATE	FEDERAL PERCENT	STATE/COUNTY PERCENT	
-	10 / 85	09 / 87	70.0000 %	30.0000 %	
-	10 / 87	09 / 88	68.0000 %	32.0000 %	
-	10 / 88	09 / 89	90.0000 %	10.0000 %	
-	10 / 89	09 / 90	88.4270 %	11.5730 %	
-	10 / 90	/	90.0000 %	10.0000 %	
-	/	/	%	%	

PF2=ADD, PF3=UPDATE, PF5=INQUIRY
 NEXT SCREEN: NOTES:
 BLOOD TEST PERCENTAGE DATES DISPLAYED

Procedure: Type **FBLDPCT** at any **NEXT SCREEN** prompt to display the **BLOOD TEST PERCENTAGE PAID** screen. Used in conjunction with the **FDEBTS** screen.**Use:** The **FBLDPCT** screen defines the federal financial participation rates available for the reimbursement of expenditures for laboratory costs associated with the process of determining paternity.

Field:	Description:
SEL	Type an alphabetical character in this field to select the percentage to edit.
FROM DATE	Start of reimbursement date in MM DD YY format.
TO DATE	End of reimbursement date range in MM DD YY format.
FEDERAL PERCENT	Percent reimbursement paid by the federal government.
STATE/COUNTY PERCENT	Percent reimbursement paid by the state government.

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Page 54 is reserved.

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Pages 55 through 57 are reserved.

GENERAL CASE MAINTENANCE SCREENS**SCREEN: THIRD PARTY INFORMATION (FTHIRD)****Purpose:** To view, change, or delete third party medical information.

```

D479HD12          IOWA COLLECTION AND REPORTING SYSTEM          DATE: 01/11/91
                   THIRD PARTY INFORMATION                        TIME: 10:10:34

CASE.....:

NAME.....:          :          :          :
TITLE.....:          :          :          :
SSN.....:          :          :          :
ADDRESS LINE 1...:          :          :
ADDRESS LINE 2...:          :          :
CITY, STATE, ZIP.:          :          :
COUNTRY.....:          :          :
TELEPHONE.....:          :          :
EXTENSION.....:          :          :

PREVIOUS ADDRESS          ADDRESS STORED:

ADDRESS LINE 1...:          :          :
ADDRESS LINE 2...:          :          :
CITY, STATE, ZIP.:          :          :
COUNTRY.....:          :          :

PF2=ADD  PF3=UPDATE  PF4=DELETE  PF5=INQUIRY
NEXT SCREEN:          NOTES:
PLEASE ENTER THE CASE NUMBER AND PRESS PF5

```

Procedure: Select the **THIRD PARTY INFORMATION** screen from the **FEES** Menu, or type **FTHIRD** at any **NEXT SCREEN** prompt and press **ENTER**.**Use:** Type the ICAR case number and press **PF5** to display the available third party medical information for the case. Use the **NON-SUPPORT DEBTS (FDEBTS)** screen to add new information.

Field:	Description:
CASE	ICAR case number.
NAME	Payor's name in last, first, middle format.
TITLE	Payor's title: Mr., Dr., Sgt., etc.
SEX (M/F)	Payor's sex: Male or Female.
SSN	Payor's social security number.

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BIRTHDATE	Payor's date of birth in MM DD YY format.
ADDRESS LINE 1 and 2	Payor's address lines one and two.
CITY, STATE, ZIP	Payor's city, state, and zip code.
COUNTRY	If the payor's address is in the continental United States or Hawaii, leave this field blank .
TELEPHONE	Payor's area code and telephone number
EXTENSION	Payor's telephone extension, if any.
PREVIOUS ADDRESS	Last address available for the payee.
ADDRESS STORED	Date the last address was stored in MM DD YY format.
ADDRESS LINE 1 and 2	Payor's last address lines one and two.
CITY, STATE, ZIP	Payor's last city, state, and zip code.
COUNTRY	If the payor's address is in the continental United States, leave this field blank .

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Page 60 is reserved.

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Page 61 is reserved.

GENERAL CASE MAINTENANCE SCREENS**SCREEN: PAYMENT LOOK UP (LOOKUP)**

Purpose: To display payment and related case information. This is a view-only screen.

ACCOUNT NO		PAYOR NO	ACCT TYPE	AMOUNT	REDIRECTION FLAG	
PAYEE.....		PAYOR.....				
EMPLOYER..		CASE STATUS:				
OBL.	FREQ	AMOUNT	EFFECTIVE DATE	END DATE	RECEIPT DATE	RECEIPT AMOUNT
PF5=INQUIRY NEXT SCREEN: ENTER CASE NUMBER AND PRESS PF5						

Procedure: Select the PAYMENT LOOK UP screen from the ICAR Main Menu Page 3, or tab to any NEXT SCREEN prompt, type **LOOKUP**, and press **ENTER**.

Use: Type the ICAR case number under ACCOUNT NO and press **PF5**.

Field:**Description:**

ACCOUNT NO

ICAR case identification number. Information pertaining to the case number is displayed. Blanks indicate the information does not apply or is not known.

PAYOR NO

Payor's personal identification number.

ACCT TYPE

See Frequently Used Codes in XIV-D.

AMOUNT

Amount of payment.

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REDIRECTION FLAG	Y Clerk of court disburses funds. N Collection Services Center disburses funds.
PAYEE	Payee's name in first-middle-last-suffix format.
PAYOR	Payor's name in first-middle-last-suffix format.
EMPLOYER	Payor's employer.
CASE STATUS	OPEN , or CLOSED .
OBL. TYPE	See <u>Frequently Used Codes</u> in XIV-D.
FREQ	See <u>Frequently Used Codes</u> in XIV-D.
AMOUNT	Amount of each payment not in history.
EFFECTIVE DATE	Original effective date of the obligation.
END DATE	Date the obligation expired, or will expire.
RECEIPT DATE	Date the payment was posted in ICAR.
RECEIPT AMOUNT	Amount received.

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Pages 64 through 94 are reserved.

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Page 95 is reserved.

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SCREEN: PAYMENT DISTRIBUTION SEARCH (PAYDIST)

Purpose: To display the origin of a transfer or adjustment.

```

D479HH20          IOWA COLLECTION AND REPORTING SYSTEM          DATE: 01/18/91
                   PAYMENT DISTRIBUTION SEARCH                  TIME: 10:44:10

SELECT ACTION (S/Y/B):

      BATCH      BATCH RECPT      CASE      PAYOR'S      CASERCT
      DATE       NBR       NBR       NBR       ID NBR       AMOUNT      CODE
*****
SOURCE:
OUTPUT:

INQUIRE-PF5 BACKWARD-PF7 FORWARD-PF8 REFRESH-PF9
NEXT SCREEN:          NOTES: OBLCOR
ENTER TRANSACTION AND PRESS ENTER

```

Procedure: Type the SELECT ACTION code desired plus all known information on the SOURCE line and press PF5. The origin information is displayed on the OUTPUT line.

Use: Press **PF8** to page forward and **PF7** to page backward.

Press PF9 to clear the screen and display another transaction.

Field:

Description:

SELECT ACTION (S/F/B)

The action type. Valid codes are:

S Search all batch dates.

F Search forward from a batch date.

B Search backward from a batch date.

SOURCE

Information about the item to trace.

OUTPUT

Origin of the item traced.

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BATCH DATE	Receipt process date.
BATCH NBR	Identification number assigned to the batch.
RECPT NBR	Identification number assigned to the receipt.
CASE NUMBER	CSC/CSRU/FC case identification number.
PAYOR'S ID NBR	CSC/CSRU/FC payor's identification number.
CASERCT AMOUNT	Amount of the receipt.
CODE	Source code. See <u>Frequently Used Codes</u> in XIV-D.

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Pages 98 through 106 are reserved.

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Page 107 is reserved.

SCREEN: CASE PAYMENT HISTORY (PAYHIST)

To display case or payment history.

```

D479ER03          CHILD SUPPORT COLLECTION SYSTEM          DATE: 07/01/91
                   CASE PAYMENT HISTORY                   TIME: 14:16:48
                                                           PAGE:

CASE NUMBER.....:          PAYOR NAME.....:
START DATE.....:          PAYEE NAME.....:
                           BALANCE DUE.....:

RECEIPT      RECEIPT      AMOUNT      HOLD      DISTR. FND  R T
DATE         AMOUNT      APPLIED  ---PAID TO---  AMOUNT      DATE  SRC  C P

INQUIRE=PF5, BACKWARD=PF7, FORWARD=PF8, SELECT DETAIL=ENTER
NEXT SCREEN:          NOTES:

```

Procedure: Select the CASE PAYMENT HISTORY screen from the ICAR Main Menu Page 1, or tab to any NEXT SCREEN prompt, type PAYHIST, and press ENTER. Type the CASE NUMBER and press PF5. Press PF8 to page forward and PF7 to page backward. To select a specific receipt to display additional data for, type S at the right end of the line, under S, and press ENTER. The RECEIPTS BY BENEFICIARY screen is displayed.

Use: Type the ICAR case number and press **PF5**.

Field:

Description:

PAYOR NAME

Payor's last name.

START DATE

Most recent payment date, or input a date and press PF5 to display payments.

PAYEE NAME**Payee's last name.****BALANCE DUE**

Amount due the payee.

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RECEIPT DATE	Date the payment was received.
RECEIPT AMOUNT	Amount received.
AMOUNT APPLIED	Amount applied.
-- PAID TO --	Account type to which the payment was applied and the amount applied. A special abstract is displayed as a negative amount for the losing account type and a positive amount for the gaining account type.
HOLD AMOUNT	Amount to hold.
DISTR. DATE	Date funds are distributed.
FND SRC	Fund source code. See <u>Frequently Used Codes</u> in XIV-D.
R C	Reason code: 20 Incorrectly applied 25 Invalid source code

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Pages 110 through 114 are reserved.

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SCREEN: CERTIFIED PAY RECORD (PAYREC)

Purpose: To display a case's certified pay record information. View only.

```

D479HR08          IOWA COLLECTION AND REPORTING SYSTEM          DATE: 01/15/93
                   CERTIFIED PAY RECORD                          TIME: 08:22:15
                                                           PAGE: 0

CASE NUMBER.....:          PAYOR NAME.....:
START DATE.....:          PAYEE NAME.....:

COURT ORDER NUMBER:
COURT ORDER COUNTY:

RECEIPT      AMOUNT      BATCH      SQ  RECEPT
  DATE      APPLIED      DATE      NO   NBR

NEXT SCREEN:          NOTES:
ENTER CASE NUMBER AND PRESS PF5
  
```

Procedure: Select the CERTIFIED PAY RECORD screen from the ICAR Main Menu Page 1, or tab to NEXT SCREEN, type PAYREC, and press ENTER.

Use: Type the case number and press **PF5**.

Press PF8 to page forward and PF7 to page backward.

Field:

Description:

PAYOR NAME**Payor's last name.****START DATE**

Date the current pay record begins, or type a date, press **PF5**, and view payments applied after that date.

PAYEE NAME**Payee's last name.**

COURT ORDER NBR

Current or last court order number.

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COURT ORD COUNTY	FIPS code of the county in which the current or last court order was issued.
RECEIPT DATE	Date the most recent payment was received.
AMOUNT APPLIED	Amount received on the above date.
SOURCE OF FUNDS	Plain language name of the originating source of the funds.
BATCH DATE	Date the receipt was processed (YYYYMMDD).
SQ NO	Identification sequence number of this receipt. See <u>Frequently Used Codes</u> in XIV-D.
RECPT NBR	Identification number assigned to the receipt.

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Pages 117 through 121 are reserved.

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SCREEN: SUSPENSION UPDATE (SUSP)

Purpose:

```

D479HC17          IOWA COLLECTION AND REPORTING SYSTEM          DATE: 01/10/91
                   SUSPENSION UPDATE                             TIME: 12:54:46

CASE NUMBER.....:                                           CORRECTION FLAG:
OBLIGATION TYPE....:                                       GENERATE NOTICE:

CHILD FNAME      OBLIG.  ORIG OBLIGATION      SUSPEND      DATE      SUSP.
                  DIST.   FREQ START    END          FROM        TO        AMT.

```

Procedure: To select the SUSPENSION UPDATE (SUSP) screen from the SUSPENSE screen, tab to the NEXT SCREEN prompt, type SUSP, and press ENTER. The case number and child name are carried forward and displayed.

Use: Press **PF8** to page forward and **PF7** to page backward within a case.

Field:	Description:
--------	--------------

CORRECTION FLAG

Source: ICAR.

Y Detail has been added and the case is processed through the Corrections Subsystem.

N Changes do not require use of the Corrections Subsystem.

E An error was encountered during Corrections Subsystem processing. Processing did not complete.

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	blank Do not process through the Corrections Subsystem.
OBLIGATION TYPE	See <u>Frequently Used Codes</u> in XIV-D.
GENERATE NOTICE	No automatic setting. Must be manually changed. Y Send the payor and payee a notice of the status change to the account. N Do not send a notice. Display the CASE screen to generate a notice. Generating a notice from this screen (OBLCOR) causes the data to be processed by the Corrections Subsystem which can change or delete a balance on the BALANCE BY ACCOUNT TYPE screen.
CHILD FNAME	First name of the child to which the suspension applies.
OBLIG. DIST.	Amount of the obligation by frequency.
OBLIGATION FREQ	See <u>Frequently Used Codes</u> in XIV-D.
OBLIGATION START	Start date of current obligation.
END	End date of current obligation.
SUSPEND DATE FROM	Court-ordered start date of the suspension of the obligation (day of week or date the obligation is due).
TO	Court-ordered termination date of the suspension of the obligation (day of week or date the obligation is due).
SUSP. AMT.	Total amount suspended for the above period is calculated by ICAR if the suspension is by

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frequency (e.g., 3 months). Other amounts must be manually calculated and entered here.

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Y Detail has been added and the case is processed through the Corrections Subsystem.

N Changes do not require use of the Corrections Subsystem.

E An error was encountered during Corrections Subsystem processing. Processing did not complete.

blank Do not process through the Corrections Subsystem.

OBLIGATION TYPE

See Frequently Used Codes in XIV-D.

GENERATE NOTICE

No automatic setting. Must be manually changed.

Y Send the payor and payee a notice of the status change to the account.

N Do not send a notice.

Display the CASE screen to generate a notice. Generating a notice from this screen (OBLCOR) causes the data to be processed by the Corrections Subsystem which can change or delete a balance on the BALANCE BY ACCOUNT TYPE screen.

CHILD FNAME

First name of the child to which the suspension applies.

OBLIG. DIST.

Amount of the obligation by frequency.

OBLIGATION FREQ

See Frequently Used Codes in XIV-D.

**OBLIGATION
START**

Start date of current obligation.

END

End date of current obligation.

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**SUSPEND DATE
FROM**

Court-ordered start date of the suspension of the obligation (day of week or date the obligation is due).

TO

Court-ordered termination date of the suspension of the obligation (day of week or date the obligation is due).

SUSP. AMT.

Total amount suspended for the above period is calculated by ICAR if the suspension is by frequency (e.g., 3 months). Other amounts must be manually calculated and entered here.

SEL

Type S beside the item to change and press **ENTER**. The **PERIODS OF SUSPENSION** detail screen is displayed.

GENERAL CASE MAINTENANCE SCREENS

SCREEN: PERIODS OF SUSPENSION Detail Screen

Purpose: To provide a means to add, change, or delete a child's support suspension information.

```

D479HC11          IOWA COLLECTION AND REPORTING SYSTEM          DATE: 01/21/91
                     PERIODS OF SUSPENSION                      TIME: 10:58:02
                                                                PAGE NBR:

CASE NUMBER.....:                      CORRECTION FLAG:
OBLIGATION TYPE...:                      GENERATE NOTICE:

CHILD FNAME      OBLIG.  OBLG OBLIGATION    SUSPEND DATE    SUSP.
                  DIST.   FREQ START      END           FROM      TO      AMT.      SE

COURT ORDER:

PF5= INQUIRE, PF7= PAGE BACKWARD, PF8= PAGE FORWARD, ENTER= SELECT DETAIL
NEXT SCREEN:      NOTES:
ENTER CASE NUMBER AND PRESS PF5

```

Procedure: Select the PERIODS OF SUSPENSION detail screen from the SUSPENSE screen (ENTER= SELECT DETAIL). The case number is carried forward and displayed.

Use: **To add:** Type information and press **PF2** to confirm it; then press **PF2** again to update ICAR.

To change: Type information and press **PF3** to confirm it; then press **PF3** again to update ICAR.

To delete: To delete information, press **PF4** once to confirm the deletion; then press **PF4** again to delete the information.

GENERAL CASE MAINTENANCE SCREENS

Field:	Description:
CORRECTION FLAG	Source: ICAR. Y Detail has been added and the case is processed through the Corrections Subsystem. N Changes do not require use of the Corrections Subsystem. E An error was encountered during Corrections Subsystem processing. Processing did not complete. blank Do not process through the Corrections Subsystem.
OBLIGATION TYPE	See <u>Frequently Used Codes</u> in XIV-D.
GENERATE NOTICE	No automatic setting. Must be manually changed. Y Send the payor and payee a notice of the status change to the account. N Do not send a notice. Display the CASE screen to generate a notice. Generating a notice from the OBLCOR screen causes the data to be processed by the Corrections Subsystem which can change or delete a balance on the BALANCE BY ACCOUNT TYPE screen.
CHILD FNAME	First name of the child to which the suspension applies.
OBLIG. DIST.	Amount of the obligation by frequency.
OBLIGATION FREQ	See <u>Frequently Used Codes</u> in XIV-D.
OBLIGATION	

GENERAL CASE MAINTENANCE SCREENS**START****Start date of current obligation.****END****End date of current obligation.****SUSPEND DATE
FROM****Court-ordered start date of the suspension of the obligation (day of week or date the obligation is due).****TO****Court-ordered termination date of the suspension of the obligation (day of week or date the obligation is due).**

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GENERAL CASE MAINTENANCE SCREENS

SCREEN: VIEW COUPONS (VCoupon)

Purpose: To inquire on and view internal coupon account information. Exact duplicate of the COUPON screen. View only. Weekly coupons are consolidated into equivalent monthly amounts on older information.

```

D479HS14          CHILD SUPPORT COLLECTION SYSTEM          DATE: 01/19/91
                   VIEW COUPONS                             TIME: 11:06:27
                                                           PAGE:

CASE NUMBER:
COURT ORDER:
OBLIG TYPE:       START DATE:                             CO TYPE:
                   END DATE:                               OBLIG AMT:
                                                           OBLIG FREQ:

ACCOUNT           STATE           DATE           AMOUNT           AMOUNT
TYPE              ID              DUE            BILLED            PAID
-----

```

Procedure: Select the VIEW COUPONS screen from the ICAR Main Menu Page 3, or tab to any NEXT SCREEN prompt, type VCOUPON, and press ENTER.

Use: Type the case number and press **PF5**.

Press PF8 to scroll forward within an obligation and PF7 to scroll backward.

To scroll obligations, use PF10 forward and PF9 backward.

Field:

Description:

COURT ORDER

Court order number.

CO TYPE

Court order type. See Frequently Used Codes in XIV-D.

OBLIG TYPE

Obligation type. See Frequently Used Codes in

GENERAL CASE MAINTENANCE SCREENS**XIV-D.**

START DATE	Effective date of the current obligation or adjustment.
OBLIG AMOUNT	Amount of the obligation.
END DATE	Date the obligation expired, or will expire.
OBLIG FREQ	See <u>Frequently Used Codes</u> in XIV-D.
ACCT TYPE	See <u>Frequently Used Codes</u> in XIV-D.
STATE ID	IABC state ID number used for foster care only.
DATE DUE	Date the obligation payment is due.
AMOUNT BILLED	Amount owed.
AMOUNT PAID	Amount applied to the coupon.

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GENERAL CASE MAINTENANCE SCREENS**SCREEN:** VIEW FIPS CODE (VFIPS)**Purpose:** To display FIPS information. Exact duplicate of the FIPS screen. View only.

```

D4798815          IOWA COLLECTION AND REPORTING SYSTEM          DATE: 01/19/91
                   VIEW FIPS CODE                                TIME: 11:00:10

FIPS CODE.....:
STATE.....:
IOWA COUNTY CODE:

CHECK PAYABLE TO:
STREET ADDRESS...:

CITY/STATE/ZIP...:      :      :

TELEPHONE.....:      EX:

STATUS.....:      OPTIONS: S  PAY ENTIRE STATE ONE CHECK
                          P  PAY ENTIRE STATE MULTIPLE CHECKS
                          F  PAY ON A COUNTY BASIS

PF2=ADD, PF3=CHANGE, PF5=INQUIRY
NEXT SCREEN:      NOTES: OBLCOR

```

Procedure: Select the VIEW FIPS CODE screen from the ICAR Main Menu Page 3, or tab to any NEXT SCREEN prompt, type VFIPS, and press ENTER.**Use:** Type a FIPS CODE and press PF5.

Field:	Description:
FIPS CODE	Type the FIPS code and press PF5. Blanks indicate the information does not apply or is not known.
STATE	State that issued the court order (the state to which the above FIPS code is assigned).
CHECK PAYABLE TO	The agency that is to receive child support funds.
STREET ADDRESS	Street address of the agency that is to receive child support funds.

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CITY, STATE/ZIP	City, two-character state, and nine-digit ZIP code.
TELEPHONE	Area code and telephone number of the federal funds recipient.
EX	Telephone extension, if applicable.
STATUS	Valid values are: S Pay the entire state one check. P Pay the entire state multiple checks. F Pay on a county basis.
OPTIONS	Definitions of S, P, and F, used in STATUS field above.



STATE OF IOWA

THOMAS J. VILSACK, GOVERNOR
SALLY J. PEDERSON, LT. GOVERNOR

DEPARTMENT OF HUMAN SERVICES
KEVIN W. CONCANNON, DIRECTOR

April 27, 2004

GENERAL LETTER NO. 14-D(2)-3

ISSUED BY: Bureau of Collections,
Division of Child Support, Case Management, and Refugee Services

SUBJECT: Employees' Manual, Title 14, Chapter D(2), **GENERAL CASE
MAINTENANCE SCREENS**, Contents (page 1), revised, and pages 9, 12, 54,
57, 60, 61, 64, 95, 98, 107, 110, 121, 131, and 134, revised.

Summary

Large portions of Chapter XIV-D(2) are now obsolete. Most of the material contained in this chapter has been revised and moved to either:

- ◆ Chapter 9-B, **GENERAL COMPUTER INFORMATION AND ICAR SECURITY**,
- ◆ Chapter 9-E, **CASE SETUP**, or
- ◆ Chapter 11-I, **MEDICAL ENFORCEMENT**.

The following table summarizes the screens that is obsolete or have been moved:

<u>Screen</u>		<u>Change</u>
ASSIGN	Assignment Display/Update	Obsolete
ATTORNEY	Payor Attorney	Now in 9-E
AUTOASTM	Auto Assignments/Terminations	Obsolete
CALCASE	Calendar View	Now in 9-B
	User Input Case Narrative	Now in 9-B
	User Input Worker Calendar Flags	Now in 9-B
CASE	Case	Now in 9-E
CASEFALT	Default Worker Referral Table Maintenance	Now in 9-B
CASELOAD	Case Load Table Maintenance	Now in 9-B
CASSIGN	Child Assignment Inquiry/Update	Obsolete
CHILD	Child	Now in 9-E
CHILDLST	Children List	Now in 9-E
CLONSRCH	Closed Case Name Search	Obsolete
CLOSCASE	Closed Case Information	Obsolete
COLAADJ	Cola Adjust	Now in 9-E
CONVERT	Conversion	Obsolete
CORRECT	Corrections Subsystem Menu	Obsolete
COURTORD	Court Order	Now in 9-E
DISTHST	Distribution History	Obsolete

<u>Screen</u>		<u>Change</u>
EMPLORYM	Employer Maintenance	Obsolete
EMPVER	Employer Verification	Obsolete
	Employer Name Address Search	Obsolete
FORMVIEW	Form View Information	Now in 9-B
FORMGEN	Form Generation	Now in 9-B
INSURER	Insurer Information	Now in 11-I
MEDICAL	Medical Insurance	Now in 11-I
NAMESRCH	Name Search	Now in 9-E
NARRCASE	Case Narrative View/Select	Now in 9-B
NARRDUP	Case Narrative Duplicate	Now in 9-B
NARRMENU	Narrative Processing Main Menu	Obsolete
NARRTRAN	Case Narrative Transfer	Now in 9-B
NEGADJ	Negative Convert Adjustment Entries	Obsolete
NOTICE	Notification Letter	Now in 9-E
OBLCOR	Obligation Correction	Obsolete
OBLIG	Obligation	Now in 9-E
OBLIGADJ	Obligation Adjustments	Now in 9-E
OBLIGDST	Obligation Distribution	Obsolete
OBLIGHST	Obligation History	Now in 9-E
OBLIGLST	Obligation List	Now in 9-E
PAYEADDR	Payee Address	Obsolete
PAYEE	Payee	Now in 9-E
PAYEEFIN	Payee Financial Information	Obsolete
PAYEMP	Payor Employer	Obsolete
PAYOR	Payor	Now in 9-E
PAYRADDR	Payor Address	Obsolete
PETRSP	Petitioner/Respondent	Now in 9-E
PRLIST	Petitioner/Respondent List	Now in 9-E
STEPINQ	Step Change Display	Obsolete
	Periods Of Suspension Detail Screen	Obsolete
VCOLA	View Cost Of Living Allow	Now in 9-E
VCPI	View Consumer Price Index	Now in 9-E
VSPECABS	View Special Abstract Detail	Obsolete
	Special Abstract Detail	Obsolete
VSTATUS	Status Record View	Now in 9-B
WORKER	Worker Maintenance	Now in 9-B

Effective Date

Upon receipt.

Material Superseded

Remove the following pages from Employees' Manual, Title 14, Chapter D(2), and destroy them:

<u>Page</u>	<u>Date</u>
Contents (pages 1 and 2)	October 8, 1991
1-9, 12-52, 54-57, 60, 61, 64-95, 98-107, 110-114, 117-121, 131, 134, 137-143	October 8, 1991

Additional Information

Refer questions about this general letter to your regional collections administrator.